



## SUMMARY

I am a professional and experienced proofreader and editor, specialising in academic texts in the Arts and Humanities. I provide an expert editing service, working with academics, postgraduate students and publishers. With over 10 years' extensive experience, I have a proven track record of academic research, publishing and research support. I am confident across the range of academic writing, including monographs, journal articles, theses, dissertations and applications for research funding.

I have a qualification in proofreading from the Publishing Training Centre and a PhD in English Literature.

My academic experience combined with my professional expertise means I am exceptionally placed to offer an expert and highly specialised editing service. My clients trust me for my experience and understanding of the context in which they work and of the nature of research and publication in the Arts and Humanities.

I work onscreen or on hard copy, blind or against copy and on projects of any length. I am accomplished at working within style guides and publishers' house styles, and following a client's brief to the letter. Effective communication with my clients is key to my business, and I consistently meet deadlines and deliver within budget.

## EDUCATION and TRAINING

- 2016 Proofreading by Distance Learning, the Publishing Training Centre
- 2004 PhD in English Literature, University of Birmingham
- 1999 BA in English and Cultural Studies, University of Birmingham

## EMPLOYMENT HISTORY

- 2010 – 2015:  
Senior Research Facilitator, College of Arts and Law,  
University of Birmingham
- 2008 – 2010:  
Assistant Director, Centre for West Midlands History,  
University of Birmingham
- 2005 – 2010:  
Curator, the Birmingham Assay Office

## ACADEMIC EXPERIENCE AND EXPERTISE

I have significant experience of working closely with academic clients across the career spectrum and a broad range of Arts and Humanities disciplines. My portfolio includes proofreading and editing monographs, journal articles, book chapters, book proposals, applications for jobs and for promotion. I am highly experienced in supporting research, with a proven track record of securing funding across the range of schemes offered by UK funders. I have a PhD in English Literature that was fully funded by the Arts and Humanities Research Board and experience of direct involvement in externally funded research projects. My own research has been published in *The Oxford Art Journal* and by Yale University Press, and I have co-edited a volume published by Ashgate. I have taught at postgraduate and undergraduate levels, including in the internationally renowned Department of Contemporary Cultural Studies at the University of Birmingham.

## PUBLICATIONS

- 'Hegemony and Hallmarking: Matthew Boulton and the Battle for The Birmingham Assay Office' in *Matthew Boulton: Enterprising Industrialist of the Enlightenment*, edited with Malcolm Dick and Kenneth Quickenden (Farnham, Surrey: Ashgate, 2013)
- "'I Am Very Desirous of Becoming a Great Silversmith": Matthew Boulton and the Birmingham Assay Office' in *Matthew Boulton: Selling What All the World Desires*, catalogue of the Matthew Boulton bicentenary exhibition, Birmingham Museum and Art Gallery, ed. Shena Mason (Yale University Press, 2009)
- 'The Success of a Photographer: Culture, Commerce and Ideology in the Work of E.O. Hoppé' co-authored with Brian Stokoe in *The Oxford Art Journal*, Vol. 26, No. 2 (Oxford University Press, 2003)